



PURCHASE ORDER

Supplier: RAZEL ENTERPRISES P. O. No. 002-2023-01-048B
 Address: Block 29, Lot 7 Bella Vista Homes, Brgy. Santiago, General Trias Cavite Date: May 10, 2023
 TIN: _____ Mode of Procurement: NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSU Cabadbaran City Delivery Term: F.O.B. Destination
 Date of Delivery: 30 days upon receipt of P.O. Payment Term: within 60 days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
1 Lot Supply and Delivery of Consumable Supplies					
	bottle	EPSON L3110 (003-Black)	101	205.00	20,705.00
	bottle	EPSON L3110 (003-Cyan)	75	205.00	15,375.00
	bottle	EPSON L3110 (003-Yellow)	76	205.00	15,580.00
	bottle	EPSON L3110 (003-Magenta)	75	205.00	15,375.00
	bottle	INK EPSON, Ink Bottle Ecotank - 103 Black, 65ml	5	450.00	2,250.00
	bottle	INK EPSON, Ink Bottle Ecotank - 103 Cyan, 65ml	5	450.00	2,250.00
	bottle	INK EPSON, Ink Bottle Ecotank - 103 Magenta, 65ml	5	450.00	2,250.00
	bottle	INK EPSON, Ink Bottle Ecotank - 103 Yellow, 65ml	5	450.00	2,250.00
	bottle	EPSON INK, T664 (Black)	42	190.00	7,980.00
	bottle	EPSON INK, T664 (Magenta)	20	190.00	3,800.00
	bottle	EPSON INK, T664 (Yellow)	20	190.00	3,800.00
	bottle	EPSON INK, T664 (Cyan)	25	190.00	4,750.00
	bottle	EPSON INK, Black	5	210.00	1,050.00
	bottle	EPSON L3156 (103-Black)	5	205.00	1,025.00
	bottle	EPSON L3156 (103-Cyan)	5	205.00	1,025.00
	bottle	EPSON L3156 (103-Magenta)	5	205.00	1,025.00
	bottle	EPSON L3156 (103-Yellow)	5	205.00	1,025.00
	bottle	EPSON INK L360, Black	1	190.00	190.00
	bottle	EPSON INK L360, Cyan	1	190.00	190.00
	bottle	EPSON INK L360, Magenta	1	190.00	190.00
	bottle	EPSON INK L360, Yellow	1	190.00	190.00
	cart	TONER CART, HP CB435A, Black	9	1,650.00	14,850.00
	cart	INK CART EPSON, L6190, 127ml, Y101, Black	12	320.00	3,840.00
	cart	INK CART EPSON, L6190, 127ml, Y101, Cyan	12	230.00	2,760.00
	cart	INK CART EPSON, L6190, 127ml, Y101, Yellow	12	230.00	2,760.00
	cart	INK CART EPSON, L6190, 127ml, Y101, Magenta	12	230.00	2,760.00
	set	MFC-J3930DW (Brother Copier), Cyan, Magenta, Yellow, Black	1	2,756.00	2,756.00
Page 1 of 2				SubTotal	132,001.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme:

RAZEL ENTERPRISES
 (Signature Over Printed Name of Supplier)
May 31, 2023
 (Date)

Very truly yours,

DEOMILA A. BASNIG, Ph.D.
 Chancellor

As provided for in Sec. 62.1 of the IRR-A of RA 9184, I/We conform to the three (3) months warranty in case of supplies and one (1) year warranty in the case of equipment from the date the goods are completely delivered

 (Signature Over Printed Name of Supplier/Duly Authorized Representative)



Fund Cluster:	ARLENE D. GALES, CPA	ORS/BURS No. _____
Funds Available:	Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	Date of the ORS/BURS: <u>May 24, 2023</u>
		Amount: <u>147,041.00</u>

