Republic of the Philippines
CARAGA STATE UNIVERSITY
CABADBARAN CITY
T. Curato Street, Cabadbaran City 8605, Agusan del Norte
Competence Service Uprightness

(+63 85) 818-5583
+63 917 148 0063
URL: http//csucc.edu.ph
Email Address: chancellorsoffice@csucc.edu.ph

PURCHASE ORDER

Supplier: PACIFIC OFFICE SOLUTIONS, INC.
Address: Pacific Office Machines Building, 28 EDSA, Greenhills, San Juan City 1500
TIN:

P. O. No. 002-2023-02-059
Date: May 09, 2023
Mode of Procurement: NP-SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSU Cabadbaran City
Date of Delivery: 30 days upon receipt of P.O.
Delivery Term: F.O.B. Destination
Payment Term: within 60 days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
	unit	**STENO WRITER**	1	319,998.00	319,998.00
		Steno writer with real time theory stenography handbook with			-
		computer aided transcription software with laptop stenography			-
		case catalysl computer aided transcription software laptop,			-
		Hard drive : i3 2 GHz RAM 4 GB			-
		OS : Window 10 Home			-
		StenED Realtime Theory Reference Book			-
		xxxxxxxxxxxxxxxxxxxxx Nothing follows xxxxxxxxxxxxxxxxxxxxx			-
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Three Hundred Nineteen Thousand Nine Hundred Ninety Eight Pesos Only				**TOTAL**	**319,998.00**

RECEIVED
DATE: 30 JUN 2023
TIME: 2:57 PM

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme:

PACIFIC OFFICE SOLUTIONS, INC.
(Signature Over Printed Name of Supplier)
June 2, 2023
(Date)

Very truly yours,

DEOMILA A. BASNIG, Ph.D.
Chancellor

As provided for in Sec. 62.1 of the IRR-A of RA 9184, I/We conform to the three (3) months warranty in case of supplies and one (1) year warranty in the case of equipment from the date the goods are completely delivered

MA. CRISTINA C. LACHICA
(Signature Over Printed Name of Supplier/Duly Authorized Representative)

Fund Cluster:	**ARLENE D. GALES, CPA**	ORS/BURS No. : 23-05-0747
Funds Available:	Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	Date of the ORS/BURS: May 24, 2023
		Amount: 319,998.00