



PURCHASE ORDER

Supplier: AXILY CONSUMER GOODS TRADING P. O. No. 001-2023-01-047A
 Address: Butuan City Date: May 08, 2023
 TIN: _____ Mode of Procurement: Shopping

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSU Cabadbaran City Delivery Term: F.O.B. Destination
 Date of Delivery: 30 days upon receipt of P.O. Payment Term: within 60 days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
1 Lot Supply and Delivery of Office Supplies (RAF)					
	piece	DATA FOLDER, made with chipboard, taglia lock, Red	12	130.00	1,560.00
	piece	Folder, Long	200	6.50	1,300.00
	piece	Folder, A4	100	5.00	500.00
	piece	DATA FOLDER, made with chipboard, taglia lock, A4	12	130.00	1,560.00
	box	PENCIL, lead, with eraser, wood cased, hardness: HB	2	120.00	240.00
	box	FASTENER, for paper, plastic, 50 set per box, Long	4	55.00	220.00
	box	FASTENER, for paper, plastic, 50 set per box, Short	4	45.00	180.00
	pack	BATTERY, dry cell, AAA, 2 pieces per blister pack	12	95.00	1,140.00
	roll	Rope	1	1,400.00	1,400.00
	piece	Metal Mesh Deep Drawer Organizer, 15.25 x 11.88 x 2.5, Bl	7	750.00	5,250.00
	bottle	ALCOHOL, 70%, ethyl, 500ml	20	105.00	2,100.00
	piece	Card Board Trays	3	100.00	300.00
	piece	Cutter	2	85.00	170.00
	box	Binder Clip 2"	2	80.00	160.00
	box	Binder Clip 1"	2	35.00	70.00
	box	Binder Clip 0.5"	2	30.00	60.00
	piece	STICKY NOTES, (3"x4")	20	45.00	900.00
	piece	STICKY NOTES, (1"x3")	20	30.00	600.00
	pack	Sticker Paper	2	95.00	190.00
	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	80	21.00	1,680.00
	piece	MOPHANDLE, HD, screw type, wooden	5	250.00	1,250.00
	can	INSECTICIDE, aerosol type, net content: 600ml min	20	280.00	5,600.00
	pad	NOTE PAD, stick-on, 76mm x 100mm (3"x4")	20	45.00	900.00
	piece	PHILIPPINE NATIONAL FLAG, 100% polyester	20	320.00	6,400.00
	box	BALLPEN, Black	10	98.00	980.00
	box	BALLPEN, Blue	10	98.00	980.00
	box	BALLPEN, Red	10	98.00	980.00
	can	DISINFECTANT SPRAY, 400-550 grams	20	450.00	9,000.00
Page 1 of 2				SubTotal	45,670.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme:

AXILY CONSUMER GOODS TRADING

(Signature Over Printed Name of Supplier)

(Date)

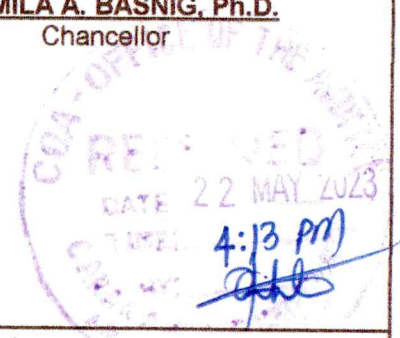
As provided for in Sec. 62.1 of the IRR-A of RA 9184, I/We conform to the three (3) months warranty in case of supplies and one (1) year warranty in the case of equipment from the date the goods are completely delivered

(Signature Over Printed Name of Supplier/Duly Authorized Representative)

Very truly yours,

DEOMILA A. BASNIG, Ph.D.

Chancellor



Fund Cluster:

Funds Available:

ARLENE D. GALES, CPA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount: 54,545.00

