



MINUTES OF THE PRE BID CONFERENCE ON THE SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS ICT EQUIPMENT HELD AT CSUCC CONFERENCE ROOM ON SEPTEMBER 10, 2018 @ 1:30 P.M.

PRESENT:

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|-----------------------------------|--|
| 1. Dr. Flordeliza G. Alburo | - BAC Chairman , Presiding |
| 2. Dr. Ramil B. Arante | - BAC Vice Chairman |
| 3. Dr. Jona J. Biongkog | - BAC Member |
| 4. Engr. Blondie T. Sanchez | - BAC Member |
| 5. Prof. Maria Tita C. Castillon | - BAC Member |
| 6. Mr. Archie Crujedo | - TWG |
| 7. Mr. Ryan O. Cuarez | - TWG |
| 8. Mr. Kenneth Adriaque | - Columbia Computer Center, Representative |
| 9. Mr. Aaron Tingson | - Dataworld Computer Center, Acct. Executive |
| 10. Mr. John Paul Opamin | - Dataworld Computer Center, Technician |
| 11. Mr. Ryan Chester G. Fong | - Head, BAC Secretariat |
| 12. Ms. Ma. Eunice A. Niño franco | - BAC Secretariat |
| 13. Ms. Wenie O. Catubig | - BAC Staff |

The meeting started with a prayer led by Dr. Flordeliza G. Alburo

The BAC Chairman read the Provisional Agenda of the meeting. It was moved by Dr. Ramil B. Arante to adopt the said agenda and duly seconded by Mr. Archie A. Crujedo.

The Chairman requested the BAC Secretariat to acknowledge the presence of the BAC Personnel and visitors/guests.

The Chairman requested the BAC Secretariat to read the bidding documents particularly Invitation to Bid, Bid Data Sheet and Technical Specifications.

The Chairman asked the suppliers any suggestions /comments regarding specifications.

The suppliers suggested/corrected some items on the technical specifications.

The Chairman suggested to issue supplemental bid bulletin on the following:

- | | |
|---|---|
| a) CCTV | - display monitor is 21" lead |
| b) Operating System for Laptops: Bundled windows 10, with recovery disc or USB. | |
| c) Laptop i5 | - graphics is changed to video card |
| d) Laptop i5 | - screen is 14" or higher |
| e) Laptop i3 | - Delete " Graphics Intel HD Graphics 620" |
| f) All Laptop should have carrying bag and provide with same brand. | |
| g) Desktop | - monitor is 21.5 or higher |
| h) Desktop core i5 | - 6 units with license |
| i) Desktop core i5 | - 10 units without license |
| j) ICT Peripherals | - 4 speakers, 1 sub woofer, Type: Laptop/desk speaker or higher |
| k) ICT Peripherals | - Digital voice recorder with chargeable built in battery |

The Chairman commented that whatever offered items should be of better/higher quality.

The Chairman asked any queries. There is none. Proceed to site inspection (CCTV Installation).

Other Matters:

The Chairman reminded the BAC Members for the opening of bids tomorrow, September 11, 2018 @ 9:00 in the morning. She added that early attendance is a must.

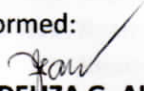
Meeting adjourned at 3:25 P.M.

We hereby certify the correctness of this minutes.


RYAN CHESTER G. FONG, MAEng.
Head, BAC Secretariat


MA. EUNICE A. NIÑO FRANCO
BAC Secretariat

Conformed:


FLORDELIZA G. ALBURO, Ph.D.
BAC Chairman