



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

MINUTES OF MEETING ON THE PRE-BID CONFERENCE ON THE SUPPLY AND DELIVERY OF ICT EQUIPMENT AND APPURTENANCES

Date of Meeting : July 15, 2020

Venue/Time : CSUCC AVR – Google Meet / 2:00 PM

Attendees :

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|-----------------------------------|--|
| 1) Dr. Flordeliza G. Alburo | - BAC Chairperson |
| 2) Dr. Ramil B. | - BAC Member |
| 3) Dr. Esther D. Tandog | - BAC Member |
| 4) Mr. Anthony Miñoza | - BAC Member |
| 5) Prof. Ma. Tita Castillon | - BAC Member |
| 6) Mr. Ryan O. Cuarez | - TWG |
| 7) Mr. Joseph Vistal | - TWG |
| 8) Mr. Ryan Chester G. Fong | - BAC Head Secretariat |
| 9) Ms. Wenie O. Catubig | - BAC Secretariat |
| 10) Ms. Ma. Eunice A. Niño franco | - BAC Secretariat |
| 11) Ms. MARY BRIGITTE TANJAY | - COA Representative |
| 12) MR. ARIAN DOMINADO | - Rep. PC gate, Butuan City |
| 13) MS. JHOAN C. BANTAWIG | - Sales Engr.- Pronet system Integrated
Network Solution, Inc, Davao City |
| 14) MS. PENKY C. ARANETA | - Sales Mktg. Staff- Power On Enterprise Co. Butuan City. |



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TOPICS	ISSUES	RESOLUTIONS	TIMETABLES
<p>PRE BID CONFERENCE ON THE SUPPLY AND DELIVERY OF ICT EQUIPMENT AND APPURTENANCES ABC – ₱ 1,996,248.31</p>	<p>In order to prevent failure on the bidding of THE SUPPLY AND DELIVERY OF ICT EQUIPMENT AND APPURTENANCES, the BAC Chairperson comprehensively discussed, reviewed, and explained the bidding documents, particularly the Invitation to Bid, Eligibility Requirements, Technical Documents, Bid Data Sheet and Technical Specifications, to the prospective bidders present during the conference.</p> <p>Statement of all ongoing contracts (feedback from accountant)</p> <p>Bidder 2 (Pronet) asked whether the use of acronym instead of the full name of the company be a ground for disqualification</p> <p>Question from Bidder 2 (Pronet) What reference number should be placed at the top of the Bid Security Form?</p> <p>Question from Bidder 1 (PC Gate) Is it ok if the computers are cloned?</p>	<p>After the review of the documents and suggestions from the prospective bidder, the following changes have been made:</p> <p>1. Technical Specifications: Item no. 5 Laptop Computer Replace Display Screen: 18-inch FHD (1920x1080) to Display Screen: 15-inch FHD (1920x1080)</p> <p>If the company comprises several branches, the statement of all its ongoing government and private contracts should include contracts engaged by other branches</p> <p>If the company is using such name in most of its communications and the same is what people are more familiar with, then it is okay.</p> <p>Identification Number of the project indicated in the PBD shall be used.</p> <p>If the technical specifications in the bid documents do not indicate the computers as 'branded', bidders may do so. But we have provisions that bidders may opt to offer better specs. The offer that conforms to the required specification and most advantageous to the</p>	



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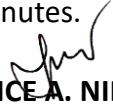
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	<p>Bidder 2 (Pronet) asked, If ever there are delays in the delivery of goods, will they be granted an extension?</p> <p>Some documents submitted by previous bidders are without Certified True Copy (CTC) stamp.</p>	<p>school and to the government is preferred.</p> <p>As long as the reason is valid, an extension of a certain delivery is usually granted especially at this 'new normal' environment.</p> <p>All photocopied/ not original documents should be stamped and signed as Certified True Copy (CTC)</p>	
Adjournment	3:47 PM		

I hereby certify to the correctness of this minutes.

Prepared by

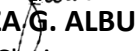
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MA. EUNICE A. NIÑOFRANCO
BAC Secretariat


RYAN CHESTER G. FONG
BAC Secretariat

Conforme

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FLORDELIZA G. ALBUERO, Ph.D.
BAC Chairperson