



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

MINUTES OF MEETING ON THE PRE-BID CONFERENCE ON THE ESTABLISHMENT OF LADIES AND GENTS DORMITORY (CSUCC Phase 1)

Date of Meeting : Oct. 22, 2019

Venue/Time : CSUCC AVR / 3:30 PM

Attendees :

- | | |
|------------------------------------|---|
| 1) Dr. Flordeliza G. Alburo | - BAC Chairperson |
| 2) Dr. Ramil B. Arante | - BAC Vice Chairperson |
| 3) Dr. Esther D. Tandog | - BAC Member |
| 4) Prof. Maria Tita C. Castillon | - BAC Member |
| 5) Mr. Tomasito S. Yatan | - TWG |
| 6) Engr. Neil Rayno | - TWG |
| 7) Engr. Japheth Jay Vergara | - CEIT Faculty |
| 8) Mr. Ianlester L. Romero | - Tech. Asst. OPD |
| 9) Mr. Ryan Chester G. Fong | - BAC Head Secretariat |
| 10) Ms. Wenie O. Catubig | - BAC Secretariat |
| 11) Ms. Maria Eunice A. Niñofranco | - BAC Secretariat |
| 12) Mary Brigitte A. Tanjay | - ATM, COA |
| 13) Mr. Reynaldo V. Bentulan | - Proprietor, R.N.H. Bentulan Construction Butuan City |
| 14) Ms. Rollyn L. Gaviola | - Proj. Arch., R.N.H. Bentulan Construction Butuan City |
| 15) Ms. Margret Ann P. Gangca | - Proj. Engr., Rudhil Construction Cabadbaran City |
| 16) Ms. Yvonne Lape | - HR, LES Construction |
| 17) Mr. Antonio A. Ancheta | - Liaison Officer, FFJJ Construction |
| 18) Ms. Alme D. Dancel | - CE, FFJJ Construction |
| 19) Mr. Ximatrix L. Atazan | - Proj. Engr., BN Builders & Construction Supplies |
| 20) Ms. Erma Wella A. Aguto | - Liaison, JD-RG Const. Corporation |
| 21) Mr. Nick Elvi D. Digol | - Asst. GM, Thearis Builders & Supply |
| 22) Mr. Hegen Abao | - Proj. Engr., Eriane C&S |
| 23) Mr. Daniel Cupida | - Rep., Greenext Builders Gen. Merchandise |
| 24) Mr. Jary Mondejar | - Owner, Ramjequo Construction and Supply |



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

- | | |
|----------------------------|--|
| 25) Mr. Daniel Escalera | - Rep., DRDF Const. and Supply |
| 26) Ms. Agnes O. Culaste | - Liaison Officer, J-R3 Construction and Supply |
| 27) Ms. Jocelyn A. Nualla | - Liaison, Poliran Builders |
| 28) Mr. Jose Gil Esteves | - Proj. Engr., Poliran Builders |
| 29) Ms. Maureen A. Ybasco | - RMF Construction & Supply |
| 30) Mr. Eduardo Salvador | - JGRG Construction Corp. |
| 31) Ms. Bred Uygioco | - ETP Builders |
| 32) Ms. Delia Omoy | - Liaison, Jodel Construction Supply & Merchandise |
| 33) Mr. Ostric Rivera III | - Engr., Giovanni Construction |
| 34) Mr. Rey Lopena | - Giovanni Construction |
| 35) Mr. Antonio Mordeno | - Liaison, YPC Construction |
| 36) Mr. Daryl Jan Gonzales | - Project Engineer, Two J.E. Construction & Supply |
| 37) Ms. Julie B. Lagura | - Proj. Architect, Thirdy Construction & Supply |
| 38) Mr. Edcyl A. Lopez | - Liaison, JY Bontilao Construction |
| 39) Mr. Avelino Alimporos | - Contractor |
| 40) Mr. Ximatrix Atazan | - Proj. Engr., BN Builders & Construction Supplies |



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

TOPICS	ISSUES	RESOLUTIONS	TIMETABLES																																												
<p>PRE BID CONFERENCE ON THE ESTABLISHMENT OF LADIES AND GENTS DORMITORY (CSUCC Phase 1) with ABC ₱19,300,000.00</p>	<p>In order to prevent failure on the bidding OF THE ESTABLISHMENT OF LADIES AND GENTS DORMITORY (CSUCC Phase 1), the BAC Members, along with the TWGs comprehensively discussed, reviewed, and explained the bidding documents to the prospective bidders present during the conference.</p> <p>The BAC Chairperson also discussed and emphasized that the projects being bid are part of Early Procurement Activity (EPA).</p>	<p>After the review of the documents, the following changes were made:</p> <p>New Scope of Works and Quantities:</p> <table border="1"> <thead> <tr> <th>ITEM NO.</th> <th>DESCRIPTION</th> <th>QUANTITY</th> <th>UNIT</th> </tr> </thead> <tbody> <tr> <td>803</td> <td>Structure Excavation</td> <td>1,210.00</td> <td>cu.m.</td> </tr> <tr> <td>804</td> <td>Embankment</td> <td>180.00</td> <td>cu.m.</td> </tr> <tr> <td>900</td> <td>Structural Concrete</td> <td>633.84</td> <td>cu.m.</td> </tr> <tr> <td>902</td> <td>Reinforcing Steel</td> <td>72,404.46</td> <td>kgs.</td> </tr> <tr> <td>903</td> <td>Formworks & Falseworks</td> <td>13,540.00</td> <td>bd.ft.</td> </tr> <tr> <td>1032</td> <td>Painting, Varnish & Other Related</td> <td>1,642.00</td> <td>sq.m.</td> </tr> <tr> <td>1047</td> <td>Metal Structure</td> <td>49,827.12</td> <td>kgs.</td> </tr> <tr> <td>SPL-1</td> <td>Project Billboard</td> <td>1.00</td> <td>lot</td> </tr> <tr> <td>SPL-2</td> <td>Construction Safety & Health</td> <td>1.00</td> <td>lot</td> </tr> <tr> <td>SPL-3</td> <td>Supply, Delivery, and Installation of Electrical Post, Transformer, & Other Electrical Devices and Accessories for The CSUCC Dormitory Transmission Line</td> <td>1.00</td> <td>lot</td> </tr> </tbody> </table>	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	803	Structure Excavation	1,210.00	cu.m.	804	Embankment	180.00	cu.m.	900	Structural Concrete	633.84	cu.m.	902	Reinforcing Steel	72,404.46	kgs.	903	Formworks & Falseworks	13,540.00	bd.ft.	1032	Painting, Varnish & Other Related	1,642.00	sq.m.	1047	Metal Structure	49,827.12	kgs.	SPL-1	Project Billboard	1.00	lot	SPL-2	Construction Safety & Health	1.00	lot	SPL-3	Supply, Delivery, and Installation of Electrical Post, Transformer, & Other Electrical Devices and Accessories for The CSUCC Dormitory Transmission Line	1.00	lot	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT																																												
803	Structure Excavation	1,210.00	cu.m.																																												
804	Embankment	180.00	cu.m.																																												
900	Structural Concrete	633.84	cu.m.																																												
902	Reinforcing Steel	72,404.46	kgs.																																												
903	Formworks & Falseworks	13,540.00	bd.ft.																																												
1032	Painting, Varnish & Other Related	1,642.00	sq.m.																																												
1047	Metal Structure	49,827.12	kgs.																																												
SPL-1	Project Billboard	1.00	lot																																												
SPL-2	Construction Safety & Health	1.00	lot																																												
SPL-3	Supply, Delivery, and Installation of Electrical Post, Transformer, & Other Electrical Devices and Accessories for The CSUCC Dormitory Transmission Line	1.00	lot																																												



MINUTES OF MEETING

		<p align="center">New ITB Clause enumerated are as follows:</p> <table border="1"> <tr> <td>12.1 (b) (ii)</td> <td>ISO 9001:2015 certification is not required</td> </tr> <tr> <td>12.1 (b) (ii. 2)</td> <td> <p>The bidder shall submit the following documents as part of the Technical Proposal:</p> <p>1. List of Contractors Personnel to be assigned to the contract to be bid with their respective curriculum vitae showing, among others, their educational attainment, professional qualification and experiences</p> <p>The minimum work experience requirements for key personnel are the following:</p> <table border="1"> <thead> <tr> <th>KEY PERSONNEL</th> <th>MINIMUM YEARS OF RELEVANT EXPERIENCE</th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td align="center">5</td> </tr> <tr> <td>Project Engineer/Licensed Civil Engineer</td> <td align="center">5</td> </tr> <tr> <td>Materials Engineer 1 duly accredited by DPWH</td> <td align="center">2</td> </tr> <tr> <td>Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health</td> <td align="center">2</td> </tr> </tbody> </table> <p><i>The supporting documents stated in the said form shall be submitted during post-qualification evaluation</i></p> <p>Duly signed Statement of Availability of Key Personnel and Equipment</p> </td> </tr> </table>	12.1 (b) (ii)	ISO 9001:2015 certification is not required	12.1 (b) (ii. 2)	<p>The bidder shall submit the following documents as part of the Technical Proposal:</p> <p>1. List of Contractors Personnel to be assigned to the contract to be bid with their respective curriculum vitae showing, among others, their educational attainment, professional qualification and experiences</p> <p>The minimum work experience requirements for key personnel are the following:</p> <table border="1"> <thead> <tr> <th>KEY PERSONNEL</th> <th>MINIMUM YEARS OF RELEVANT EXPERIENCE</th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td align="center">5</td> </tr> <tr> <td>Project Engineer/Licensed Civil Engineer</td> <td align="center">5</td> </tr> <tr> <td>Materials Engineer 1 duly accredited by DPWH</td> <td align="center">2</td> </tr> <tr> <td>Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health</td> <td align="center">2</td> </tr> </tbody> </table> <p><i>The supporting documents stated in the said form shall be submitted during post-qualification evaluation</i></p> <p>Duly signed Statement of Availability of Key Personnel and Equipment</p>	KEY PERSONNEL	MINIMUM YEARS OF RELEVANT EXPERIENCE	Project Manager	5	Project Engineer/Licensed Civil Engineer	5	Materials Engineer 1 duly accredited by DPWH	2	Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health	2	
12.1 (b) (ii)	ISO 9001:2015 certification is not required																
12.1 (b) (ii. 2)	<p>The bidder shall submit the following documents as part of the Technical Proposal:</p> <p>1. List of Contractors Personnel to be assigned to the contract to be bid with their respective curriculum vitae showing, among others, their educational attainment, professional qualification and experiences</p> <p>The minimum work experience requirements for key personnel are the following:</p> <table border="1"> <thead> <tr> <th>KEY PERSONNEL</th> <th>MINIMUM YEARS OF RELEVANT EXPERIENCE</th> </tr> </thead> <tbody> <tr> <td>Project Manager</td> <td align="center">5</td> </tr> <tr> <td>Project Engineer/Licensed Civil Engineer</td> <td align="center">5</td> </tr> <tr> <td>Materials Engineer 1 duly accredited by DPWH</td> <td align="center">2</td> </tr> <tr> <td>Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health</td> <td align="center">2</td> </tr> </tbody> </table> <p><i>The supporting documents stated in the said form shall be submitted during post-qualification evaluation</i></p> <p>Duly signed Statement of Availability of Key Personnel and Equipment</p>	KEY PERSONNEL	MINIMUM YEARS OF RELEVANT EXPERIENCE	Project Manager	5	Project Engineer/Licensed Civil Engineer	5	Materials Engineer 1 duly accredited by DPWH	2	Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health	2						
KEY PERSONNEL	MINIMUM YEARS OF RELEVANT EXPERIENCE																
Project Manager	5																
Project Engineer/Licensed Civil Engineer	5																
Materials Engineer 1 duly accredited by DPWH	2																
Health and Safety Engineer/Officer with valid Certificate of Training in Construction Occupational Safety and Health	2																



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

		<p>12.1 (b) (iii). 3)</p>	<p>The minimum major equipment requirements are the following:</p> <table border="1" data-bbox="981 352 1816 863"> <thead> <tr> <th>Item No.</th> <th>No. of Units</th> <th>Equipment</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4</td> <td>One-bagger Concrete Mixer</td> <td>-</td> </tr> <tr> <td>2</td> <td>4</td> <td>Concrete Vibrator</td> <td>-</td> </tr> <tr> <td>3</td> <td>2</td> <td>Crane</td> <td>15-50T (optional)</td> </tr> <tr> <td>4</td> <td>2</td> <td>Bar cutter (engine-driven)</td> <td>-</td> </tr> <tr> <td>5</td> <td>2</td> <td>Bar bender (engine-driven)</td> <td>-</td> </tr> <tr> <td>6</td> <td>2</td> <td>Welding Machine, inverter type</td> <td>300A</td> </tr> </tbody> </table> <p>List of Contractor's Equipment OWNED/LEASED assigned to the Proposed Contract</p> <p>Proof of Ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; shall be submitted during post-qualification evaluation.</p>	Item No.	No. of Units	Equipment	Capacity	1	4	One-bagger Concrete Mixer	-	2	4	Concrete Vibrator	-	3	2	Crane	15-50T (optional)	4	2	Bar cutter (engine-driven)	-	5	2	Bar bender (engine-driven)	-	6	2	Welding Machine, inverter type	300A	
Item No.	No. of Units	Equipment	Capacity																													
1	4	One-bagger Concrete Mixer	-																													
2	4	Concrete Vibrator	-																													
3	2	Crane	15-50T (optional)																													
4	2	Bar cutter (engine-driven)	-																													
5	2	Bar bender (engine-driven)	-																													
6	2	Welding Machine, inverter type	300A																													



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

		<p>New GCC Clause enumerated as follows:</p> <table border="1" data-bbox="804 391 1879 639"> <tr> <td data-bbox="804 391 987 639">6.5</td> <td data-bbox="987 391 1879 639"> <p>The Contractor shall employ the following Key Personnel:</p> <ul style="list-style-type: none"> ✓ Project Manager ✓ Licensed Civil Engineer ✓ 1 Materials Engineer I accredited by DPWH ✓ 1 Experienced Foreman ✓ 1 Safety Officer with certificate of training in construction occupational safety and health </td> </tr> </table> <p>SPL-3 SUPPLY, DELIVERY, AND INSTALLATION OF ELECTRICAL POST, TRANSFORMER, & OTHER ELECTRICAL DEVICES AND ACCESSORIES FOR THE CSUCC DORMITORY TRANSMISSION LINE</p> <p>A. SCOPE OF WORK</p> <p>The work to be done under this section shall be the furnishing of all labor equipment and materials, and the performing of all operations in connection with the supply, delivery, and installation of electrical post, transformer, and other electrical devices and accessories for the transmission line in strict compliance with the Philippine Electrical Code 2017, and other applicable codes.</p> <p>B. CONTRACTOR QUALIFICATION</p> <p>The contractor shall be ANECO accredited to install transmission line.</p> <p>C. ELECTRICAL POST ERECTION SITE</p> <p>The electrical post erection site shall be determined by the engineer.</p> <p>D. INSPECTION</p> <p>The installed transmission line shall be tested for inspection by ANECO with the engineer and shall be ready for energizing after installation. Any deficiency found shall be provided/replaced at the expense of the contractor.</p>	6.5	<p>The Contractor shall employ the following Key Personnel:</p> <ul style="list-style-type: none"> ✓ Project Manager ✓ Licensed Civil Engineer ✓ 1 Materials Engineer I accredited by DPWH ✓ 1 Experienced Foreman ✓ 1 Safety Officer with certificate of training in construction occupational safety and health 	
6.5	<p>The Contractor shall employ the following Key Personnel:</p> <ul style="list-style-type: none"> ✓ Project Manager ✓ Licensed Civil Engineer ✓ 1 Materials Engineer I accredited by DPWH ✓ 1 Experienced Foreman ✓ 1 Safety Officer with certificate of training in construction occupational safety and health 				



CARAGA STATE UNIVERSITY

MINUTES OF MEETING

		<p>E. MATERIALS</p> <ul style="list-style-type: none"> • Oil immersed, self-cooled, 100 kVA 240/480, 7.62/13.2Y, pole mounted transformer – 1pc • 40 ft. steel pole – 1pc • Secondary rack with 3pcs spool insulator • Kwhr meter, digital – 1pc. • Current transformer, 300/5A – 1 pc. • ACSR 2/0 - 324 meters • Fuse cut out for 13.2 kV chance – 1pc. • Lightning arrester assembly – 1 pc. • KV2c demand meter – 1pc. • Heavy duty meter box/ base – 1pc. • Pole clamp – 2 pcs. • Transformer hanger – 2pcs. <p>Upon submission of Bid, authorized representative shall present the following:</p> <ul style="list-style-type: none"> o Original Official Receipt (OR) of payment of bidding documents; o Original company's Authorization letter; and o Company ID 	
Adjournment	4:20 PM		

I hereby certify to the correctness of this minutes.

Prepared by : **MARIA EUNICE A. NIÑOFRANCO**
BAC Secretariat

RYAN CHESTER G. FONG
BAC Secretariat

Conforme : **FLORDELIZA G. ALBURO, Ph.D.**
BAC Chairperson