



BIDS AND AWARDS COMMITTEE OFFICE

MINUTES OF THE PRE BID CONFERENCE ON RIPRAPPING OF CALIBUNAN CREEK PHASE II HELD AT CSUCC CONFERENCE ROOM ON APRIL 10, 2019 @ 9:00 IN THE MORNING.

PRESENT:

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|-----------------------------|-------------------------------------|
| 1. Dr. Flordeliza G. Alburo | - BAC Chairperson |
| 2. Dr. Esther D. Tandog | - BAC Member |
| 3. Prof. Anthony M. Miñoza | - BAC Member |
| 4. Mr. Frank Aiken O. Alan | - TWG |
| 5. Engr. Neil Rayno | - TWG |
| 6. Ms. Jocelyn Nualla | - Poliran Builders -Liaison Officer |
| 7. Mr. Joseph S. Yatan | - Head, Planning & Development |
| 8. Mr. Ryan Chester G. Fong | - Head, BAC Secretariat |
| 9. Ms. Wenie O. Catubig | - BAC Secretariat |

The meeting started with a prayer led by Mr. Frank Aiken O. Alan.

Dr. Alburo presided the meeting and that the sole agendum for the day was on the Riprapping of Calibunan Creek Phase II.

Mr. Anthony Miñoza moved to approve the agendum and seconded by Mr. Frank Aiken O. Alan.

The body then went on to review the Bidding Documents.

Engr. Neil Rayno discussed the Scope of Works and Quantities.

Dr. Alburo then discussed the additional requirements on purchasing the Bid Docs. She emphasized that upon buying of the Bidding Documents, the Owner must present: PHILGEPS Registration Certificate, Mayor's Permit, and Government issued I.D. In case of a representative, he/she must present: Special Power of Attorney (SPA), Company I.D., and Government Issued I.D.

Dr. Alburo further reviewed and discussed on the Technical, Financial, Security, Format and Signing of Bids, and the General Conditions of the documents.

The sole contractor present during the conference asked whether Site Inspection Certificate should be included.

Dr. Alburo answered " Yes ."

After the comprehensive review of the documents, and no further questions were asked, the body went on a site inspection.

Meeting adjourned at 10:54 A.M.

I hereby certify the correctness of this minutes.

RYAN CHESTER G. FONG, MAEng.
 Head, BAC Secretariat

Conformed:

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FLORDELIZA G. ALBURO, Ph.D.
 BAC Chairperson