



**MINUTES OF THE PRE BID CONFERENCE ON THE COMPLETION OF CSUCC TECHNOVATION COMPLEX HELD LAST AUGUST 30, 2018, 9:00 A.M. AT THE CSUCC CONFERENCE ROOM.**

**PRESENT:**

- |                                   |   |
|-----------------------------------|---|
| 1. Dr. Flordeliza G. Alburo       | - BAC Chairman , Presiding                |
| 2. Dr. Ramil B. Arante            | - BAC Vice Chairman                       |
| 3. Dr. Jona J. Biongkog           | - BAC Member                              |
| 4. Prof. Maria Tita C. Castillon  | - BAC Member                              |
| 5. Engr. Neil Rayno               | - CSUCC Civil Engineer                    |
| 6. Mr. Ronilo P. Biongkog         | - TWG                                     |
| 7. Ms. Marialyn Berou             | - Dynamic Builders, Liaison Officer       |
| 8. Mr. Lauro G. Ballesteros       | - C & R Construction, Representative      |
| 9. Engr. Alger B. Punay           | - Ronwood Construction, Representative    |
| 10. Ms. Jocelyn A. Nualla         | - Poliran Builders, Liaison Officer       |
| 11. Ms. Careen Punay              | - Ronwood Construction, Representative    |
| 12. Engr. Benjie Maguikay         | - Two Aces Construction, Project Engineer |
| 13. Engr. Gerardo Degamon, Jr.    | - LGTD Construction, General Manager      |
| 14. Mr. Ryan Chester G. Fong      | - Head, BAC Secretariat                   |
| 15. Ms. Ma. Eunice A. Niño Franco | - BAC Secretariat                         |
| 16. Ms. Wenie O. Catubig          | - BAC Staff                               |

The meeting started with a prayer by Dr. Jona J. Biongkog.

The BAC Chairman read the Provisional Agenda of the meeting. It was moved by Dr. Jona J. Biongkog to adopt the said agenda and duly seconded by Dr. Ramil B. Arante.

The Chairman requested the BAC Vice Chairman to present the Invitation to Bid ( ITB ) and Special/General Conditions indicated in the Bidding Documents.

The Vice Chairman emphasized the following :

- Ninety ( 90 ) days period of completion
- Attendance during PreBid Conference is required
- Must be ISO Certified
- Submission of completed contracts ( aside from SLCC ) similar in nature of the contract to be bid in the last two ( 2 ) years for performance verification.

The Two Aces Construction representative asked if it is necessary for them to attach the ISO certificate in the Bidding Documents.

The Vice Chairman answered it should be attached in the submitted bidding documents.

The Chairman requested the CSUCC Engineer to present the Technical Specifications.

The LGTD Construction representative asked if it is necessary to submit a special PCAB License for Joint Venture Agreement.

The Chairman answered it is really required based on R.A. 4566, sec. 38.

The LGTD Construction representative asked in case of Joint Venture , if is it okay to submit only one (1) ISO Certificate in the bidding documents.

The Chairman said that in the case of Joint Venture ( JV ) both companies forming the Joint Venture ( JV ) should submit their ISO Certificate. She added that being an ISO 9001:2015 certified, the University should also look the quality of work to meet some standards. She added also both companies in Joint Venture ( JV ) are to be evaluated during post qualification.

The Chairman added that upon payment of bidding documents fee, there is a need to present the following original documents.

- PHILGEPS Registration Certificate
- Mayor's Permit/Business Permit
- Company ID
- Tax Clearance
- PCAB License
- Government ID
- Notarized copy of company's appointment in the case of Liaison Officer.

The Chairman asked any queries and there is none. Proceed to site inspection.

Meeting adjourned at 11:05 A.M.

We hereby certify the correctness of this minutes.

  
**RYAN CHESTER G. FONG, MAEng.**  
Head, BAC Secretariat

  
**MA. EUNICE A. NIÑOFRANCO**  
BAC Secretariat

Conformed:

  
**FLORDELIZA G. ALBURO, Ph.D.**  
BAC Chairman