



# CARAGA STATE UNIVERSITY CABADBARAN CAMPUS

## Annual Procurement Plan for FY 2022 - REGULAR AGENCY FUND



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Office Supplies	Admin/Colleges/Units	No	Shopping		1st to 4th Quarter			GoP	957,515.00	957,515.00		Office Supplies and Other Supplies & Materials Exp.
	Training and Seminar Expenses	Admin/Colleges/Units	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	1,135,033.00	1,135,033.00		Training and Seminar Expenses
	Accountable Forms	Admin (Cashier)	No	NP-53.5 Agency-to-Agency		1st to 4th Quarter			GoP	135,233.00	135,233.00		Official Receipts
	Drugs & Medicines	Admin (Clinic)	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	53,409.00	53,409.00		Medical, Dental & Lab Supplies
	Medical, Dental and Laboratory Supplies Expenses	Admin (Clinic)	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	54,462.00	54,462.00		Medical, Dental and Laboratory Supplies Expenses
	Fuel, Oil and Lubricant Exp	Admin/RDE	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	255,206.00	255,206.00		Fuel, Oil and Lubricant Exp
	Other Supplies and Materials Expenses	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	1,209,659.00	1,209,659.00		Other Supplies and Materials Expenses
	Semi Expendable - ICT Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	53,428.00	53,428.00		Semi Expendable - ICT Equipment
	Semi Expendable - Office Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	36,045.00	36,045.00		Semi Expendable - Office Equipment
	Semi Expendable - Medical Equipment	Admin/Clinic	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	2,631.00	2,631.00		Semi Expendable - Medical Equipment
	Semi Expendable - Technical and Scientific Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	16,575.00	16,575.00		Semi Expendable - Technical and Scientific Equipment
	Semi Expendable - Other Machinery and Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	6,841.00	6,841.00		Semi Expendable - Other Machinery and Equipment
	Semi Expendable - Furnitures, Fixtures	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	789,300.00	789,300.00		Semi Expendable - Furnitures, Fixtures
	Water Expense	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	142,600.00	142,600.00		Water Expense
	Electricity Expense	Admin	No	Direct Contracting		Not Applicable			GoP	6,119,706.00	6,119,706.00		Electricity Expense
	Postage and Deliveries	Registrar/RDE	No	NP-53.9 - Small Value Procurement		Not Applicable			GoP	12,366.00	12,366.00		Postage and Deliveries
	Telephone-Mobile	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	231,529.00	231,529.00		Telephone-Mobile
	Telephone-Landline	Admin	No	NP-53.9 - Small Value Procurement		Not Applicable			GoP	12,629.00	12,629.00		Telephone-Landline
	Internet Subscription Expenses	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	129,276.00	129,276.00		Internet Subscription Expenses
	Cable, Satellite, Telegraph and Radio Expenses	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	526.00	526.00		Cable, Satellite, Telegraph and Radio Expenses
	Awards/Rewardsw Expenses	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	26,047.00	26,047.00		Awards/Rewardsw Expenses
	Research, Exploration and Devt. Expenses	RDE	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	30,520.00	30,520.00		Research, Exploration and Devt. Expenses
	Janitorial Services	Admin	Yes	Competitive Bidding		3rd Quarter			GoP	1,040,824.00	1,040,824.00		Janitorial Services
	Security Services	Admin	Yes	Competitive Bidding		3rd Quarter			GoP	347,555.00	347,555.00		Security Services
	Other General Services	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	964,676.00	964,676.00		Other General Services
	Repair & Maint. - Other Structure	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	90,506.00	90,506.00		Repair & Maint. - Other Structure
	Repair & Maint. - Buildings	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	263,100.00	263,100.00		Repair & Maint. - Buildings
	Repair & Maint. - School Building	General Services	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	92,085.00	92,085.00		Repair & Maint. - School Building
	Repair & Maint. - Office Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	75,773.00	75,773.00		Repairs for photocopiers, printers, aircon, etc
	Repair and Maintenance- ICT Equipment	Admin	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	39,728.00	39,728.00		Repairs of computers, etc
	Repair and Maintenance - Other Machinery & Equipment	Admin/RDE	No	NP-53.9 - Small Value Procurement		1st to 4th Quarter			GoP	20,259.00	20,259.00		Repairs for waterpump, grasscutter, etc

Repair & Maint --Transportation Equipment	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	88,402.00	88,402.00	Repair & Maint - Transportation Equipment
Repair and Maintenance - Furniture & Fixtures	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	14,470.00	14,470.00	Repairs for chairs, tables, cabinets, etc.
Insurance Expenses	Admin/CSG	No	NP-53.9 - Small Value Procurement	2nd to 4th Quarter	GoP	420,960.00	420,960.00	Insurance Expenses
Printing & Binding Expenses	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	229,141.00	229,141.00	For Tarpaulins, for research & accreditation docs binding, etc.
Representation Expenses	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	593,328.00	593,328.00	Meals & Snacks during meetings, accreditation, etc.
Transportation and Delivery Expenses	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	526.00	526.00	Transportation and Delivery Expenses
Subscription Expense	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	107,081.00	107,081.00	Subscription Expense
Other Maintenance and Operating Expenses	Admin	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	19,732.00	19,732.00	Other Maintenance and Operating Expenses
Rents - Building	Admin/Units	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	4,473.00	4,473.00	Rents - Building
Rents-Motor Vehicles	Admin/Units	No	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	25,783.00	25,783.00	Rents-Motor Vehicles


Prepared by:

  
**WENNIE C. ANGELES**  
 BAC Staff


Checked by:

  
**RYAN CHESTER G. FONG**  
 Head, BAC Secretariat

Alloted Fund Available

  
**MARIA RITA C. CASTILLON, CPA**  
 Director FMS

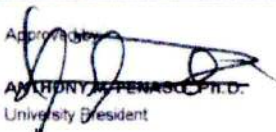
Recommending Approval

  
**FLORDELIZA G. ALBUERO, Ph.D.**  
 BAC Chairperson



**MARILYN B. CASTILLO, Ed.D.**  
 Chancellor

Approved by:

  
**ANTHONY J. FERRASCO, Ph.D.**  
 University President