



# CARAGA STATE UNIVERSITY CABADBARAN CAMPUS

## Indicative Annual Procurement Plan for FY 2020 - Internal Generated Fund (IGF)




Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks
				Advertisment/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	Procurement of Office Supplies	Admin/Colleges/Units	Shopping	1st to 4th Quarter				GoP	988,435.46	988,435.46	Procurement of Office Supplies
	Drugs & Medicines	Admin (Clinic)	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	241,314.40	241,314.40	Medical Dental & Lab Supplies
	Textbook and Instructional Materials	Library	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	253,946.51	253,946.51	Textbook and Instructional Materials
	Fuel, Oil and Lubricant Exp	Admin/RDE	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	190,000.00	190,000.00	Fuel, Oil and Lubricant Exp
	Chemical and Filtering Supplies Expenses	Admin/Science Laboratory	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	12,818.05	12,818.05	Chemical and Filtering Supplies Expenses
	Semi-Expandable Office Equipment	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	293,895.74	293,895.74	Semi-Expandable Office Equipment
	Semi-Expandable ICT Equipment	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	353,377.81	353,377.81	Semi-Expandable ICT Equipment
	Semi Expendable Machinery and Equipment Expenses	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	92,385.23	92,385.23	Semi Expendable Machinery and Equipment Expenses
	Other Supplies	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	1,438,749.45	1,438,749.45	Other Supplies
	Semi Expendable Technical and Scientific Equipment	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	198,127.86	198,127.86	Semi Expendable Technical and Scientific Equipment
	Semi Expendable Furnitures, Fixtures	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	297,828.00	297,828.00	Semi Expendable Furnitures, Fixtures
	Water Expense	Admin/Colleges/Units	Direct Contracting	1st to 4th Quarter				GoP	122,260.00	122,260.00	Water Expense
	Electricity Expense	Admin	Direct Contracting	Not Applicable				GoP	600,000.00	600,000.00	Electricity Expense
	Telephone-Mobile	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	Not Applicable				GoP	15,600.00	15,600.00	Telephone-Mobile
	Internet Expenses	Admin/Colleges/Units	NP-53.9 - Small Value Procurement	Not Applicable				GoP	431,952.00	431,952.00	Internet Expenses
	Cable, Satellite, Telegraph & Radio	CTHM/CEIT	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	12,600.00	12,600.00	Cable, Satellite, Telegraph & Radio
	Security Services	Admin	Competitive Bidding	3rd Quarter				GoP	1,000,000.00	1,000,000.00	Security Services
	Repair and Maintenance Transportation Equipment	Admin/Colleges	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	164,000.00	164,000.00	Repair and Maintenance Transportation Equipment
	Repair and Maintenance-Other Structures	Gen Ed/CEIT	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	26,500.00	26,500.00	Repair and Maintenance-Other Structures
	Repair and Maintenance - Buildings & School Building	DLHS/Internet lab	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	1,126,189.55	1,126,189.55	Repair and Maintenance - Buildings & School Building
	Repair and Maintenance - Office Equipment	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	94,484.30	94,484.30	Repairs for photocopiers, printers, aircon, etc.
	Repair and Maintenance- ICT Equipment	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	55,000.00	55,000.00	Repairs of computers, etc.
	Repair and Maintenance - Other Property, Plant & Equipment	Admin	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	30,000.00	30,000.00	Repairs for waterpump, grasscutter, etc.
	Capital Outlay ICT Equipment	Admin/Colleges/Unit	Competitive Bidding	1st to 4th Quarter				GoP	2,510,789.97	2,510,789.97	Capital Outlay ICT Equipment
	Capital Outlay Office Equipment	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	133,000.00	133,000.00	Capital Outlay Office Equipment
	Capital Outlay Furniture & Fixture	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter				GoP	155,874.00	155,874.00	Capital Outlay Furniture & Fixture

Capital Outlay Others Machinery and Equipment	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	326,277.74		326,277.74	Capital Outlay Others Machinery and Equipment
Capital Outlay Others	Admin/Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	70,000.00		70,000.00	Capital Outlay Others
Insurance	CSG	NP-53.9 - Small Value Procurement	3rd Quarter	GoP	215,825.00			Insurance
Printing & Binding Expenses	Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	532,270.00	532,270.00		For Tarpaulins, for research & accreditation docs binding, etc
Representation Expenses	Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	123,900.00	123,900.00		Meals & Snacks during meetings, accreditation, etc
Rent Exp - Equipment	Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	144,000.00	144,000.00		Rent Exp - Equipment
Rent - Motor Vehicle	Colleges/Unit	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	177,890.00	177,890.00		Rent - Motor Vehicle
Construction Project	CSG Fee	NP-53.9 - Small Value Procurement	2nd Quarter	GoP	472,000.00	472,000.00		Construction Project
Subscription Expenses	Library/CEIT	NP-53.9 - Small Value Procurement	1st to 4th Quarter	GoP	284,588.00	284,588.00		Subscription Expenses

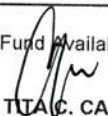
Prepared by:

  
**WENNIE C. CATUBIG**  
 BAC Staff

Checked by:

  
**RYAN CHESTER G. PONG**  
 Head, BAC Secretariat

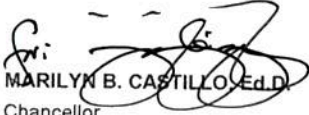
Alloted Fund Available:

  
**MARIA TITA C. CASTILLON, CPA**  
 Head, FMS

Recommending Approval:

  
**FLORDE LIZA G. ALBURO, Ph.D.**  
 BAC Chairperson

13,185,879.07

  
**MARILYN B. CASTILLO, Ed.D.**  
 Chancellor

Approved by:

  
**ANTHONY M. PENASO, Ph.D.**  
 University President