

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document form will not be served if not covered by a supplemental APP-CSE.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 29 May 2022)	Total Amount for the year							
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	100	0	25	125	5,961.25	100	25	0	125	5,961.25	100	0	25	125	5,961.25	100	25	0	125	5,961.25	500	47.85	23,925.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	330.55	0.00
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	50	0	0	50	1,110.00	100	0	0	100	2,220.00	50	0	0	50	1,110.00	0	0	0	0	0.00	200	22.20	4,440.00	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	50	0	0	50	1,110.00	100	0	0	100	2,220.00	50	0	0	50	1,110.00	0	0	0	0	0.00	200	22.20	4,440.00	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	50	0	0	50	1,110.00	100	0	0	100	2,220.00	50	0	0	50	1,110.00	0	0	0	0	0.00	200	22.20	4,440.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	161.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	23,623.60	0.00
11	45111609-MP-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	15,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	50	0	50	1,024.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	20.49	1,024.50	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	50	0	50	917.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	18.34	917.00	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	96.20	0.00
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	100	100	8,164.00	0	100	0	100	8,164.00	0	0	0	0	0.00	0	0	0	0	0.00	200	81.64	16,328.00	
16	47131604-BR-S01	BROOM, Soft (Walls Tamba)	piece	0	30	0	30	4,087.20	0	0	0	0	0.00	0	30	0	30	4,087.20	0	0	0	0	0.00	60	136.24	8,174.40	
17	47131604-BR-T01	BROOM, Stick (Walls Ting-ting)	piece	0	25	0	25	569.50	0	0	0	0	0.00	0	25	0	25	569.50	0	0	0	0	0.00	50	22.78	1,139.00	
18	47131829-TR-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml.	bottle	0	0	120	120	4,592.00	0	30	0	30	1,248.00	0	40	0	40	1,664.00	0	0	0	0	0.00	190	41.60	7,904.00	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
19	47131805-CL-PC1	CLEANSER, Scouring Powder, 350g	can	0	50	0	50	1,196.00	0	0	50	50	1,196.00	0	0	0	0	0.00	0	0	0	0	0.00	100	23.92	2,392.00	
20	47131811-DE-S02	DETERGENT BAR, 140g ea packed	piece	20	0	0	20	166.00	30	0	0	30	249.00	0	50	0	50	415.00	0	0	0	0	0.00	100	8.30	830.00	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	50	50	2,704.00	0	0	50	50	2,704.00	0	70	0	70	3,785.60	0	0	0	0	0.00	170	54.68	9,193.60	
22	47131802-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	100	0	100	13,989.00	0	50	0	50	6,994.50	0	0	0	0	0.00	0	0	0	0	0.00	150	139.89	20,983.50	
23	47131801-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	20	20	552.80	0	20	0	20	552.80	0	30	0	30	828.20	0	0	0	0	0.00	70	27.64	1,934.80	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	tin	0	5	0	5	1,548.80	0	5	0	5	1,548.80	0	10	0	10	3,097.60	0	0	0	0	0.00	20	305.76	6,115.20	
25	47131830-FC-AC1	FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	20	20	2,402.40	0	0	30	30	3,603.60	0	50	0	50	6,006.00	0	0	0	0	0.00	100	120.12	12,012.00	
26	73161612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	120	0	120	5,154.00	0	50	0	50	2,147.50	100	0	0	100	4,295.00	0	0	0	0	0.00	270	42.95	11,596.50	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	5	5	11,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	2,288.00	11,440.00	
28	47131613-MP-H02	MOP HANDLE, heavy duty	piece	0	0	5	5	624.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	124.80	624.00	
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	5	5	612.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	122.51	612.55	
30	47131501-RG-Q01	RAGS, all cotton, 1 kilo per bundle	bundle	0	5	0	5	265.70	0	5	0	5	265.70	0	5	0	5	265.70	0	0	0	0	0.00	15	53.14	797.10	
31	47131602-SC-W01	SCOURING PAD, 5 pieces per pack	pack	0	5	0	5	289.65	0	5	0	5	289.65	0	10	0	10	579.30	0	0	0	0	0.00	20	57.93	1,158.60	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	100	100	14,404.00	0	100	0	100	14,404.00	0	0	0	0	0.00	0	0	0	0	0.00	200	144.04	28,808.00	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	50	50	1,595.50	0	36	0	36	957.30	0	60	0	60	1,914.60	0	0	0	0	0.00	140	31.91	4,467.40	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
34	12171703-SI-PC1	INK, for stamp pad, 50ml	bottle	0	20	0	20	576.20	0	20	0	20	576.20	0	0	0	0	0.00	0	0	0	0	0.00	40	28.91	1,156.40	
<b>CONSUMER ELECTRONICS</b>																											
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	5	5	36,695.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,339.16	36,695.80	
<b>FACE MASK</b>																											
36	42131713-SM-H06	FACE MASK, 3 ply, filter (50) pieces per box	box	0	100	0	100	7,750.00	0	50	0	50	3,875.00	0	100	0	100	7,750.00	0	50	0	50	3,875.00	300	77.50	23,250.00	
<b>FILMS</b>																											
37	13111203-AO-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.96	0.00	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-P02	CARBON FILM, Legal, 160 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	50	50	57,200.00	0	0	50	50	57,200.00	0	0	50	50	57,200.00	0	0	0	0	0.00	150	1,144.00	171,600.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
<b>FLAG OR ACCESSORIES</b>																											
42	55121505-FW-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	30	30	8,545.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	284.84	8,545.20	
<b>FURNITURE AND FURNISHINGS</b>																											
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-CC1	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.58	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	766.36	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DS001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (m or 28 Sep 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
52 43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	42,356.40	0.00		
53 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,792.40	0.00		
54 43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	42,386.00	0.00		
55 43211503-LAP002	LAPTOP, Lightweights	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	46,800.00	0.00		
56 43211708-MO-001	MOUSE, OPTICAL, USB connection type	unit	0	30	0	30	4,492.80	0	30	0	30	4,492.80	0	0	0	0	0.00	0	0	0	0	0.00	€	149.76	8,985.60		
57 43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	38,100.97	0.00		
58 43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	10,189.92	0.00		
59 43212105-PR-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,636.89	0.00		
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
60 39101628-LB-101	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	75.61	0.00		
61 39101628-LT-101	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	205.82	0.00		
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
62 31201610-GL-101	GLUE, all-purpose, 200 grams	jar	0	50	0	50	3,536.00	0	50	0	50	3,536.00	0	0	0	0	0.00	0	0	0	0	0.00	€	70.72	7,072.00		
63 31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	100	0	100	2,255.00	0	100	0	100	2,255.00	0	0	0	0	0.00	0	0	0	0	0.00	€	23.55	4,510.00		
64 31151804-SW-501	STAPLE WIRE, standard	box	0	100	0	100	2,376.00	0	100	0	100	2,376.00	0	0	0	0	0.00	0	0	0	0	0.00	€	23.76	4,752.00		
65 31201502-TA-001	TAPE, electrical	roll	0	50	0	50	972.50	0	100	0	100	1,945.00	0	0	0	0	0.00	0	0	0	0	0.00	€	19.45	2,917.50		
66 31201503-TA-M01	TAPE, masking, 24mm	roll	0	100	0	100	6,188.00	0	100	0	100	6,188.00	0	0	0	0	0.00	0	0	0	0	0.00	€	61.88	12,376.00		
67 31201503-TA-M02	TAPE, masking, 48 mm	roll	0	100	0	100	12,116.00	0	100	0	100	12,116.00	0	0	0	0	0.00	0	0	0	0	0.00	€	121.16	24,232.00		
68 31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	100	0	100	2,236.00	0	100	0	100	2,236.00	0	0	0	0	0.00	0	0	0	0	0.00	€	22.36	4,472.00		
69 31201512-TA-T01	TAPE, transparent, 24mm	roll	0	100	0	100	1,118.00	0	100	0	100	1,118.00	0	0	0	0	0.00	0	0	0	0	0.00	€	11.18	2,236.00		
70 31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	100	0	100	2,257.00	0	100	0	100	2,257.00	0	0	0	0	0.00	0	0	0	0	0.00	€	22.57	4,514.00		
71 31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	66.62	0.00		
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
72 41111604-RL-P02	RULER, plastic, 450 mm	piece	0	10	0	10	166.40	0	10	0	10	166.40	0	10	0	10	166.40	0	0	0	0	0.00	€	16.64	166.40		
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
73 44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	20	0	20	296.40	0	20	0	20	296.40	0	20	0	20	296.40	0	0	0	0	0.00	€	14.82	296.40		
74 44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	9,534.72	0.00		
75 44101807-CA-CL1	CALCULATOR, Compact	unit	0	20	0	20	5,324.80	0	20	0	20	5,324.80	0	0	0	0	0.00	0	0	0	0	0.00	€	266.24	10,649.60		
76 44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	32.97	0.00		
77 44122105-BF-CL1	CLIP, backfold, 19mm	box	0	100	0	100	872.00	0	100	0	100	872.00	0	100	0	100	872.00	0	0	0	0	0.00	€	8.72	2,616.00		
78 44122105-BF-CL2	CLIP, backfold, 25mm	box	0	100	0	100	1,475.00	0	100	0	100	1,475.00	0	100	0	100	1,475.00	0	0	0	0	0.00	€	14.75	4,425.00		
79 44122105-BF-CL3	CLIP, backfold, 32mm	box	0	100	0	100	2,556.00	0	100	0	100	2,556.00	0	100	0	100	2,556.00	0	0	0	0	0.00	€	25.56	7,668.00		
80 44122105-BF-CL4	CLIP, backfold, 50mm	box	0	100	0	100	5,604.00	0	100	0	100	5,604.00	0	100	0	100	5,604.00	0	0	0	0	0.00	€	56.04	16,812.00		
81 44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	100	0	100	1,153.00	0	100	0	100	1,153.00	0	100	0	100	1,153.00	0	0	0	0	0.00	€	11.53	3,459.00		
82 44121612-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	10	0	10	334.30	0	20	0	20	668.60	0	20	0	20	668.60	0	0	0	0	0.00	€	33.43	1,671.50		
83 44115155-DF-001	DATA FILE BOX	piece	0	30	0	30	2,316.00	0	50	0	50	3,860.00	0	50	0	50	3,860.00	0	0	0	0	0.00	€	77.20	10,036.00		
84 44122011-DF-F01	DATA FOLDER	piece	0	30	0	30	2,059.20	0	50	0	50	3,432.00	0	50	0	50	3,432.00	0	0	0	0	0.00	€	68.64	8,923.20		
85 44103002-DS-H01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	453.96	0.00		
86 44121506-EN-001	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	5	0	5	3,822.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	764.40	3,822.00		
87 44121506-EN-002	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	5	0	5	4,903.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	980.72	4,903.60		
88 44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	5	0	5	3,692.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	738.40	3,692.00		
89 44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	50	0	50	1,524.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	30.49	1,524.50		



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
90	44121506-EN-M02	ENVELOPE, Melling, 500 pieces per box	box	0	50	0	50	21,626.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	432.52	21,626.00	
91	44121504-EN-W02	ENVELOPE, Melling, with window, 500 pieces per box	box	0	50	0	50	24,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	408.80	24,440.00	
92	4411912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	10	0	10	114.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	11.41	114.10	
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00	
94	44122138-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00	
95	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	20	0	20	1,704.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	85.20	1,704.00	
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	10	0	10	111.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	11.13	111.30	
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	10	0	10	142.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.23	142.30	
98	44122011-FO-F01	FOLDER, fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
99	44122011-FO-F02	FOLDER, fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	5	0	5	937.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	187.54	937.70	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	5	0	5	1,192.85	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	238.57	1,192.85	
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	5	0	5	4,763.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	952.64	4,763.20	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	5	0	5	1,445.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	289.12	1,445.60	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	5	0	5	1,666.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	333.26	1,666.30	
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	50	0	50	3,155.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	63.11	3,155.50	
106	4411515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	50	0	50	1,833.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	36.66	1,833.00	
108	44121708-MP-B01	MARKER, Permanent, Black	piece	0	50	0	50	373.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	7.47	373.50	
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	50	0	50	373.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	7.47	373.50	
110	44121708-MP-B03	MARKER, Permanent, Red	piece	0	50	0	50	373.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	7.47	373.50	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	50	0	50	482.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	50	0	50	482.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	50	0	50	482.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	50	0	50	441.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	8.82	441.00	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	50	0	50	689.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	13.78	689.00	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	30	0	30	623.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	20.79	623.70	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single rubber head	piece	0	5	0	5	1,064.35	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	212.87	1,064.35	
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	5	0	5	754.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	150.80	754.00	
120	44122017-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
122	44121905-SP-F01	STAMP PAD, felt	piece	0	10	0	10	399.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	39.92	399.20	
123	44121610-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	10	0	10	333.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	33.37	333.70	
124	44121615-ST-S01	STAPLER, standard type	piece	0	20	0	20	2,912.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	145.60	2,912.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.15	0.00	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Calculation (m or 28 Jan 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
131 14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,528.80	0.00		
132 14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	8.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,028.40	0.00		
133 14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	790.40	0.00		
134 14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,508.00	0.00		
135 14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	794.96	0.00		
136 14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	20	0	20	741.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	37.65	741.20		
137 14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	20	0	20	1,185.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	59.28	1,185.60		
138 14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	20	0	20	1,096.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	54.80	1,096.00		
139 14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	12.04	0.00		
140 14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	100	0	100	16,565.00	0	100	0	100	16,565.00	0	0	0	0	0.00	0	0	0	0	0.00	€	165.65	33,130.00		
141 14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	100	0	100	18,918.00	0	100	0	100	18,918.00	0	0	0	0	0.00	0	0	0	0	0.00	€	189.18	37,836.00		
142 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	137.74	0.00		
143 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	158.91	0.00		
144 14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	21.53	0.00		
145 14111503-PA-PL1	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	98.15	0.00		
146 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	20	0	20	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	62.40	1,248.00		
147 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	20	0	20	2,080.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	104.00	2,080.00		
148 14111818-TM-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	55.84	0.00		
149 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	33.80	0.00		
150 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	50	0	50	4,316.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	86.32	4,316.00		
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
151 5311626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	50	0	50	4,042.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	80.85	4,042.50		
<b>PESTICIDES OR PEST REPELLENTS</b>																											
152 10191509-IN-A01	INSECTICIDE, 600mL	can	0	50	0	50	6,968.00	0	50	0	50	6,968.00	0	0	0	0	0.00	0	0	0	0	0.00	€	139.36	13,936.00		
<b>PRINTED PUBLICATIONS</b>																											
153 55101524-RA-M01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	37.21	0.00		
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1 44103105-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	5,947.20	0.00		
2 44103105-BR-B04	INK CARTRIDGE, BROTHER L0578, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	910.00	0.00		
3 44103105-BR-B05	INK CARTRIDGE, BROTHER L0579/BK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,601.66	0.00		
4 44103105-CA-C14	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,126.32	0.00		
5 44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,178.32	0.00		
6 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	861.12	0.00		
7 44103105-CA-B02	INK CARTRIDGE, CANON PG-610, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	892.32	0.00		
8 44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	249.60	0.00		
9 44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	249.60	0.00		
10 44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	249.60	0.00		
11 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	249.60	0.00		
12 44103105-HP-B00	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	852.80	0.00		
13 44103105-HP-T00	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,048.32	0.00		
14 44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	910.00	0.00		
15 44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,053.52	0.00		



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
16	44103105-HP-M48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,996.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,996.80	0.00	
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,996.80	0.00	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,996.80	0.00	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,996.80	0.00	
21	44103105-HP-B46	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	3,016.00	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	880.96	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,047.28	0.00	
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	419.12	0.00	
25	44103105-HP-T35	INK CARTRIDGE, HP CD889AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	419.12	0.00	
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	823.68	0.00	
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	823.68	0.00	
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	823.68	0.00	
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,541.28	0.00	
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	665.28	0.00	
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,056.00	0.00	
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	935.00	0.00	
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	740.00	0.00	
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	740.00	0.00	
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	740.00	0.00	
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,970.80	0.00	
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,517.36	0.00	
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP950XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,517.36	0.00	
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP950XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,517.36	0.00	
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	419.12	0.00	
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	419.12	0.00	
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	404.56	0.00	
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	404.56	0.00	
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	312.00	0.00	
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	256.88	0.00	
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	256.88	0.00	
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	256.88	0.00	
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	424.32	0.00	
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	424.32	0.00	
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	962.80	0.00	
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	962.80	0.00	
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	962.80	0.00	
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,294.80	0.00	
54	44103105-HX-C46	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,339.52	0.00	
55	44103105-HX-M46	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,339.52	0.00	
56	44103105-HX-Y46	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,339.52	0.00	
57	44103105-HX-B46	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	€	1,817.92	0.00	



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Calculation (as of 28 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
58	44103105-HP-C51	INK CARTRIDGE, HP T6L99AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015U86)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	818.46	0.00
65	44103109-BR-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	5,760.30	0.00
66	44103103-BR-003	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,685.28	0.00
67	44103103-BR-004	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	1,892.80	0.00
68	44103103-BR-005	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,685.28	0.00
69	44103103-BR-009	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,567.20	0.00
70	44103103-BR-011	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	5,002.40	0.00
71	44103103-BR-015	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	5,575.44	0.00
72	44103103-BR-016	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	7,716.80	0.00
76	44103103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,743.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE316A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,630.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,630.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	2,630.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,142.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	7,672.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	10,103.60	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	€	4,050.80	0.00



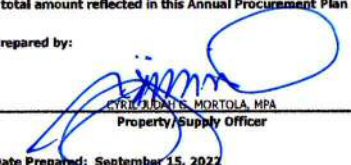
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT									
100	44103103-HP-826	TONER CARTRIDGE, HP CE505X, Black, High cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,876.72	0.00
102	44103103-HP-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-855	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-851	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-856	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-857	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HP-851	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-858	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HP-852	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-860	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-860	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-856	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-861	TONER CARTRIDGE, HP CF300A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-861	TONER CARTRIDGE, HP CF351A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-861	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-851	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-862	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,999.20	0.00
119	44103103-HP-862	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-862	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-862	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-863	TONER CARTRIDGE, HP CF410A (HP110A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HP-854	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,648.40	0.00
124	44103103-HP-863	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HP-854	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-863	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HP-854	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-863	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HP-854	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-848	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,889.44	0.00
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,304.40	0.00
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,442.80	0.00
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 09/15/2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT												
142	44163103-SA-805 TONER CARTRIDGE, SAMSUNG MLT-D202SL, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,533.36	0.00	
143	44163103-SA-810 TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,056.80	0.00	
<b>SOFTWARE</b>																																		
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
3	4323004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
5	4323202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																																		
							0	0.00									0	0.00								0	0.00					0	0.00	0.00
							0	0.00									0	0.00								0	0.00					0	0.00	0.00
							0	0.00									0	0.00								0	0.00					0	0.00	0.00
<b>A. TOTAL</b>																																		<b>757,154.85</b>
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																																		<b>75,715.48</b>
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																																		<b>-</b>
<b>D. GRAND TOTAL (A + B + C)</b>																																		<b>832,870.01</b>
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b>																																		
In Figures and Words:																																		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.


Prepared by:

  
 CYNTHIA DANIELS MORTOLA, MPA  
 Property/Supply Officer  
 Date Prepared: September 15, 2022

Certified Funds Available / Certified Appropriate Funds Available:

  
 ARLENE D. GALES, CPA / MARIA TITA C. CASTILLO, CPA  
 Accountant / Budget Officer

Approved by:

  
 MARILYN M. CASTILLO, Ed.D.  
 Head of Office/Agency