



CARAGA STATE UNIVERSITY CABADBARAN CAMPUS

Annual Procurement Plan for FY 2018 - REGULAR AGENCY FUND



| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | Source of Funds | Estimated Budget (Php) | | Remarks (brief description of Program/Activity/Project) |
|------------|---|----------------------|-----------------------------------|--|----------------------------|-----------------|-----------------|------------------------|--------------|---|
| | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | | Contract Signing | Total | |
| | Procurement of Common Use Supplies and Materials | Admin/Colleges/Units | Shopping | | 1st to 4th Quarter | | GoP | 497,980.00 | 497,980.00 | Office Supplies and Other Supplies & Materials Exp. |
| | Accountable Forms | Admin (Cashier) | NP-53.5 Agency-to-Agency | | 1st to 4th Quarter | | GoP | 121,252.00 | 121,252.00 | Official Receipts |
| | Medical, Dental & Lab Supplies | Admin (Clinic) | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 29,922.00 | 29,922.00 | Medical, Dental & Lab Supplies |
| | Fuel, Oil and Lubricant Exp | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 152,644.00 | 152,644.00 | Fuel, Oil and Lubricant Exp |
| | Agricultural and Marine Supplies | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 5,886.00 | 5,886.00 | Agricultural and Marine Supplies |
| | Textbook and Instructional Materials | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 5,886.00 | 5,886.00 | Textbook and Instructional Materials |
| | Semi Expendable Machinery and Equipment Expenses | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 87,266.00 | 87,266.00 | Semi Expendable Machinery and Equipment Expenses |
| | Semi Expendable Furnitures, Fixtures and Books Expenses | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 141,656.00 | 141,656.00 | Semi Expendable Furnitures, Fixtures and Books Expenses |
| | Water Expense | Admin | Direct Contracting | | 1st to 4th Quarter | | GoP | 35,316.00 | 35,316.00 | Water Expense |
| | Electricity Expense | Admin | Direct Contracting | | Not Applicable | | GoP | 1,554,885.00 | 1,554,885.00 | Electricity Expense |
| | Postage & Deliveries | Registrar | NP-53.9 - Small Value Procurement | | Not Applicable | | GoP | 9,614.00 | 9,614.00 | Postage & Deliveries |
| | Telephone-Mobile | Admin | NP-53.9 - Small Value Procurement | | Not Applicable | | GoP | 51,208.00 | 51,208.00 | Telephone-Mobile |
| | Telephone-Landline | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 14,323.00 | 14,323.00 | Telephone-Landline |
| | Internet Expenses | Admin | NP-53.9 - Small Value Procurement | | Not Applicable | | GoP | 110,264.00 | 110,264.00 | Internet Expenses |
| | Cable, Satellite, Telegraph & Radio | Admin | NP-53.9 - Small Value Procurement | | Not Applicable | | GoP | 392.00 | 392.00 | Cable, Satellite, Telegraph & Radio |
| | Security Services | Admin | NP-53.9 - Small Value Procurement | | 2nd Quarter | | GoP | 311,762.00 | 311,762.00 | Security Services |
| | Repair and Maintenance - School Building | General Services | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 555,246.00 | 555,246.00 | Repair and Maintenance - School Building |
| | Repair and Maintenance - Other Structures | General Services | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 87,309.00 | 87,309.00 | Repair and Maintenance - Other Structures |
| | Repair and Maintenance - Office Equipment | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 211,700.00 | 211,700.00 | Repairs for photocopiers, printers, aircon, etc. |
| | Repair and Maintenance- ICT Equipment | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 41,987.00 | 41,987.00 | Repairs of computers, etc. |
| | Repair and Maintenance - Technical and Scientific Equipment | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 1,962.00 | 1,962.00 | Repair and Maintenance - Technical and Scientific Equipment |
| | Repair and Maintenance - Other Machinery & Equipment | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 9,810.00 | 9,810.00 | Repairs for waterpump, grasscutter, etc. |
| | Repair and Maintenance - Furniture & Fixture | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 15,892.00 | 15,892.00 | Repairs for chairs, tables, cabinets, etc. |
| | Repair and Maintenance - Transportation Equipment | Admin | NP-53.9 - Small Value Procurement | | 1st to 4th Quarter | | GoP | 79,265.00 | 79,265.00 | RM - Transportation Equipment |

| Printing & Binding Expenses | Admin | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | GoP | 111,858.00 | 111,858.00 | For Tarpaulins, for research & accreditation docs binding, etc |
|--|----------------|-----------------------------------|--------------------|-----|---------------|---------------|--|
| Representation Expenses | Admin | NP-53.9 - Small Value Procurement | 1st to 4th Quarter | GoP | 404,588.00 | 404,588.00 | Meals & Snacks during meetings, accreditation, etc |
| Membership Dues & Contribution to Org | Admin | NP-53.9 - Small Value Procurement | Not Applicable | GoP | 1,766.00 | 1,766.00 | Payment to PASUC |
| Completion of State of the Art Library | Physical Plant | Competitive Bidding | 1st Quarter | GoP | 15,000,000.00 | 15,000,000.00 | Completion of State of the Art Library |
| Completion of CSUCC Technovation | Physical Plant | Competitive Bidding | 1st Quarter | GoP | 23,000,000.00 | 23,000,000.00 | Completion of CSUCC Technovation |

Prepared by:


JODEL C. ANGELES
 BAC Staff


Checked by:


CECILIA H. DELIMA, Ph. Ed.D
 Head, BAC Secretariat

Alloted Fund Available:


DANIELO R. TADAL
 Budget Officer

Recommending Approval:


FLORDEVIZA G. ALBURO, Ph.D.
 BAC Chairperson

Approved by:


MARILYN B. CASTILLO, Ed.D.
 Campus Director


ANTHONY B. PENASO, Ph.D.
 University President