



**PURCHASE ORDER**  
**CARAGA STATE UNIVERSITY**  
 Cabadbaran Campus  
 City of Cabadbaran, Agusan del Norte



Supplier: HORIZON BAY EVENTS PLACE RENTAL P. O. No. IGF-2022-10-530  
 Address: Cabadbaran City, Agusan del Norte Date: 29/11/2022  
 TIN: \_\_\_\_\_ Mode of Procurement: NP SVP

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSUCC Delivery Term: \_\_\_\_\_  
 Date of Delivery: December 5, 2022 Payment Term: within 60 days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
	LOT	<b>MEALS, SNACKS AND ACCOMMODATION</b>	1	136,250.00	136,250.00
	PAX	DAY 1, December 5, 2022	25	1,950.00	
		AM Snacks (for 25 pax): Cammote Cue w/ nuts & Juice	-	-	
		Lunch MENU (for 25 pax): Rice, Back ribs, Buttered chicken, Fish tinola, Fruits, & Drinks	-	-	
		PM Snacks (for 25 pax): Spaghetti w/ Bread and Cumcumber Juice	-	-	
		Dinner MENU (for 25 pax): Rice, Pork kare2x, Chicken cordon blue, Steam vege w/ Butter, Buko salad, & Softdrinks	-	-	
	PAX	DAY 2, December 6, 2022	25	2,000.00	
		Breakfast MENU (for 25 pax): Rice, Corned beef, Egg (scrambled), Fried fish, Fruits, Hot choco/Coffee/Milk	-	-	
		AM Snacks (for 25 pax): Sapin-sapin and Juice	-	-	
		Lunch MENU (for 25 pax): Rice, Grilled tuna, Pork sinabaw, Steamed (okra, talong, talbos w/ ginamos)	-	-	
		PM Snacks (for 25 pax): Carbonara w/ toasted bread and Juice	-	-	
		Dinner MENU (for 25 pax): Rice, Lechon baboy (2pcs.), Fish kinilaw, Buttered chicken, Lumpia, Fruits, Brownies, & Drinks	-	-	
	PAX	Day 3 December 7, 2022	25	1,500.00	
		Breakfast MENU (for 25 pax): Rice, Hotdog, Fried egg, Ham, Fruits, Choco/Milk/Coffee	-	-	
		AM Snacks (for 25 pax): Tuna sandwich and Juice	-	-	
		Lunch MENU (for 25 pax): Rice, Fish fillet, Pinoy pork adobo, Pakbet, Fruits, and Drinks	-	-	
		ROOM ACCOMMODATION (2 nights) *Free use of accommodation (8hours/day) *with fully air conditioned *free WIFI *free flowing coffee per room *free use of sound system *good for 17 pax *Fully Airconditioned Function Hall (10 hours/day) *Venue will be available on December 5-7,2022 Check-In: December 5, 2022 Check-Out: December 7, 2022	-	-	
		*****nothing follows*****			
				<b>Total</b>	<b>136,250.00</b>

One Hundred Thirty Six Thousand Two Hundred Fifty pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme: \_\_\_\_\_  
 HORIZON BAY EVENTS PLACE RENTAL  
 (Signature Over Printed Name of Supplier)  
 \_\_\_\_\_  
 (Date)  
 As provided for in Sec. 62.1 of the IRR-A of RA 9184, I/We conform to the three (3) months warranty in case of supplies and one (1) year warranty in the case of equipment from the date the goods are completely delivered  
 \_\_\_\_\_  
 (Signature Over Printed Name of Supplier/Duly Authorized Representative)

COA OFFICE OF THE AUDITOR  
 RECEIVED  
 DATE 02 DEC 2022  
 TIME 9:20 AM  
 BY: [Signature]

Very truly yours,  
 \_\_\_\_\_  
 MARILYN B. CASTILLO, Ed. D.  
 Chancellor

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
 ARLENE D. GALES, CPA  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

ORS/BURS No. : 22-12-0773  
 Date of the ORS/BURS: DEC 01, 2022  
 Amount: 136,250.00