



Republic of the Philippines  
**CARAGA STATE UNIVERSITY-CABADBARAN CAMPUS**

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## **INVITATION TO BID FOR PROCUREMENT OF ONE (1) UNIT PASSENGER VAN**

1. The **CARAGA STATE UNIVERSITY CABADBARAN CAMPUS (CSUCC)**, through the **CAMPUS INTERNAL GENERATED FUND 2019 BUDGET** intends to apply the sum of **Two Million and Fifty Thousand Pesos Only (Php 2,050,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of One (1) unit Passenger Van . Bids received in excess of the ABC shall be automatically rejected at bid opening.
  2. The **CSUCC** now invites bids for **PROCUREMENT OF ONE (1) UNIT PASSENGER VAN**.<sup>1</sup> Delivery of the Goods is required within **thirty (30) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within **two (2) years (CY 2017 to Present)** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
  3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **CSUCC** and inspect the Bidding Documents at the address given below during **Monday to Friday 8:00 am to 5:00 pm**.
  5. A complete set of Bidding Documents may be acquired by interested Bidders starting **November 9-29, 2019** from the address below upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **PhP 5,000.00**.

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<sup>1</sup> A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the CSUCC, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Note: Requirements when buying the Bid docs:

For *Owner*: Original copy of Mayor's Permit and Government Issued ID

For *Representative*: Company ID and Original Copy of Special Power of Attorney

6. The CSUCC will hold a Pre-Bid Conference<sup>2</sup> on **November 18, 2019; 2:00PM** at **CSUCC Audio Visual Room**, which shall be open to prospective bidders. Pursuant to GPPB Circular no. 02-2018, *attendance to the Pre-Bid Conference is enjoined*.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **November 29, 2019; 2:00 PM, CSUCC Audio Visual Room (AVR)**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.** Bids submitted beyond 2:00 PM will be disqualified to join the bidding process.
8. Bid opening shall be on **November 29, 2019; 2:00 PM, CSUCC Audio Visual Room (AVR)**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The CSUCC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*BAC Secretariat  
Bidding & Awards Committee Office  
Caraga State University Cabadbaran Campus  
T. Curato St., Cabadbaran City  
Telefax: 085-8186713  
Email: [csuccbac@gmail.com](mailto:csuccbac@gmail.com)/[csuccbac@carsu.edu.ph](mailto:csuccbac@carsu.edu.ph)  
[www.csucc.carsu.edu.ph](http://www.csucc.carsu.edu.ph)*

(SGD) **FLORDELIZA G. ALBURO**  
*BAC Chairperson*

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<sup>2</sup>May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the CSUCC may not hold a Pre-Bid Conference.