

Section I. Invitation for Negotiations



Republic of the Philippines
CARAGA STATE UNIVERSITY-CABADBARAN CAMPUS

T. Curato St., Cabadbaran City, Agusan Del Norte

Tel. No. (085) 818-6713

URL: <http://www.csucc.carsu.edu.ph>

Email address: csuccbac@gmail.com / csuccbac@carsu.edu.ph



INVITATION FOR NEGOTIATED PROCUREMENT

NP no. - IGF-2019-10-322

1. In view of the two (2) failed competitive biddings, the **CARAGA STATE UNIVERSITY CABADBARAN CAMPUS (CSUCC)**, through the **CAMPUS INTERNAL GENERATED FUND 2019 BUDGET** intends to apply the sum of **Two Million and Fifty Thousand Pesos Only (Php 2,050,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of One (1) unit Passenger Van. Proposals received in excess of the ABC shall be automatically rejected.
2. The **CSUCC** now invites bids for **PROCUREMENT OF ONE (1) UNIT PASSENGER VAN**.¹ Delivery of the Goods is required within **thirty (30) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within **two (2) years (CY 2018 -2019)** from the date of submission and receipt of proposals, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. The **CSUCC** will hold a Negotiation Conference² on **December 12, 2019; 10:00 AM** at **CSUCC Audio Visual Room**, which shall be open to prospective bidders.
4. Only those bidders who have submitted their respective *Letter-of-Intent to Participate* will be allowed in the Negotiation Conference. Interested bidders may send not more than two (2) technical and/or administrative representatives who will prepare their Proposal.
5. All Proposals shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents, particularly, in Section IX. Bid Document Checklist.

¹ A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

² May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the CSUCC may not hold a Pre-Bid Conference.

6. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
7. A complete set of **Negotiated Procurement Documents** may be acquired by interested Bidders starting **December 6, 2019 from 8:00AM – 4:00PM until December 16, 2019 before 10:00 AM** from the address below upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP 5,000.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the CSUCC, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their proposals.

Note: Requirements when buying the Bid docs:

For *Owner*: Original copy of Mayor's Permit and Government Issued ID

For *Representative*: Company ID and Original Copy of Special Power of Attorney/ Corporate Secretary Certificate

8. Proposals must be duly received by the BAC Secretariat at the address below on or before **December 16, 2019; 10:00 AM, CSUCC Audio Visual Room (AVR)**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.** Bids submitted beyond 10:00 AM will be disqualified to join the bidding process.
9. The submission and opening of proposals shall be on **December 16, 2019; 10:00 AM, CSUCC Audio Visual Room (AVR)**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted. Upon submission of Bid, authorized representative shall present the following:
 - Original Official Receipt (OR) of payment of bidding documents;
 - Notarized Letter of Authorization (LOA); and
 - Company ID
10. The **CSUCC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

*BAC Secretariat
Bidding & Awards Committee Office
Caraga State University Cabadbaran Campus
T. Curato St., Cabadbaran City
Telefax: 085-8186713
Email: csucbac@gmail.com/csucbac@carsu.edu.ph
www.csucc.carsu.edu.ph*

(SGD) **FLORDELIZA G. ALBURO**
BAC Chairperson